



## GLASSY MOUNTAIN FIRE SERVICE AREA

2015 Highway 11  
Landrum, South Carolina 29356  
Business (864) 895-4306 Fax (864) 895-4748  
Website: [www.gmfd.net](http://www.gmfd.net)

### Minutes of the Regular Monthly Meeting January 19, 2021 – Meeting Held via Microsoft Teams due to Coronavirus Pandemic

**Commissioners in attendance:** Dwight Hammack, Jim White, Andrea Martin, Bob Coseo, William Atkins, Carl Roed, Stuart Safft

**Staff in attendance:** Chief Robert Staples, Kelley Murphy, Chaplain Mark Shaver

**Public in attendance:** None

- I. **Call to Order** – Comm. Dwight Hammack called the regular monthly meeting of the Commission to order at 4:30 pm, and welcomed newly appointed commissioner, Stuart Safft, who will be filling the vacancy left by Comm. Richard Dusa.
- II. **Invocation** given by Chaplain Mark Shaver.
- III. **Consent Items:**
  - **Minutes:** No Comment
  - **Financial:** Comm White reported that income from tax revenue for the year was 2,453 under predictions; however, the sale of a tender and other miscellaneous income for the year put us well above budget for income. Our total revenue was 1,194,153. Expenses for 2020 were slightly higher at 1,219,784. The 2020 budget called for a 64,500 use of reserve funds, but only 25,631 were needed to cover expenses. Our end of year reserve is slightly higher due to the timing of payments early in 2020.
  - **Operational Report:** Chief Staples reported in addition to his formal reports the following:
    - i. The department responded to a total of 674 calls for 2020.
    - ii. In-person department training was cancelled for January and will be conducted virtually for February due to the increase in Coronavirus cases in the area.
    - iii. Chainsaw training will be conducted January 23 since it is a small class and will be held outdoors.
    - iv. The new chief of Slater-Marietta Fire Department is a former member, Adam Brown. The two met recently to discuss opportunities to work together in conducting training and the utilization of SMFD's training center by local departments.
    - v. FF/EMT Aaron Smith, who was recently hired, will be residing at Oak Grove to provide more coverage for the area. He has already responded to several critical calls in the area.
  - **Approval:** Comm. Martin made a motion to approve the Consent Items. Comm. Roed seconded. All Approved.
- IV. **New Business:**
  - **Election of Officers:** After discussion, the board agreed unanimously for officers and committees to remain as they were in 2020, adding Comm. Safft to the Policy and Procedure Committee and adding Comm. Hammack to the Personnel Committee.
  - **2021 Operations Plan:** Chief Staples reviewed his 2021 Operations Plan which is included in packet. Comm. Safft requested that some of the objectives be quantified. Chief Staples agreed to make modifications and send to board members via email.



## GLASSY MOUNTAIN FIRE SERVICE AREA

2015 Highway 11  
Landrum, South Carolina 29356  
Business (864) 895-4306 Fax (864) 895-4748  
Website: [www.gmfd.net](http://www.gmfd.net)

**V. Executive Session:** Comm. White made a motion to enter into Executive Session to discuss a personnel matter. Comm. Martin seconded. Session was held. Comm. Safft made a motion to leave the Executive Session and Comm. Roed seconded. Upon leaving Executive Session Comm. Hammack made a motion to approve the increase discussed for Chief Staples based on his annual evaluation. Comm. Roed seconded. All approved.

**VI. Committee Reports:**

- **Personnel Committee** – No report.
- **Finance Committee** – No report.
- **Policy and Procedures** – No report.
- **Communications Committee** – No report.

**VII. Public Commentary: None**

**VIII. Commissioner Commentary: None**

**IX. Meeting adjourned at 5:30 PM**

**Respectfully Submitted:**

---

Dwight Hammack, Board Chairman

---

Kelley Murphy, Admin Manager

**The next scheduled regular meeting will be February 15, 2021, via Microsoft Teams, beginning at 4:30 PM.**

**The GMFSA publishes the agenda for this meeting on its HQ Bulletin Board outside the main public entrance, on the GMFSA's web site, and on the Greenville County Administrative bulletin board at the University Center location.**