



## GLASSY MOUNTAIN FIRE SERVICE AREA

2015 Highway 11  
Landrum, South Carolina 29356  
Business (864) 895-4306 Fax (864) 895-4748  
Website: [www.gmfd.net](http://www.gmfd.net)

### Minutes of the Regular Monthly Meeting November 20, 2023 – Meeting Held at Headquarters and via Microsoft Teams

**Commissioners in attendance:** Dwight Hammack, Shawn McDonald, Andrea Martin, Carl Roed, James White, Stuart Safft, Bob Coseo

**Commissioners absent:** None

**Staff in attendance:** Chief Robert Staples, Kelley Murphy, Capt. Ed Timblin, Ali Palmer, James Pruitt

**Public in attendance:** None

I. **Public reading of the Proposed 2024 Budget:** Reading was given by Treasurer White. Those in attendance were provided with copies of the proposed budget. There were no public comments. *(The proposed budget and Legal Ad published on October 20, 2023, are included in the agenda packet.)*

II. **Invocation** given by Chief Staples

III. **Call to Order** – Comm. Hammack called the regular monthly meeting to order at 4:40 pm

#### IV. **Consent Items:**

- **Minutes:** No Comment.
- **Financial:** Comm. White reported that tax income is as projected while employee-related expenses are continuing to exceed the budget due to increases given. Reimbursement from Rocketwise has not been received to date. An update on the Fire Foundation's Contribution Campaign was given. No further comments regarding the operation's financial report.
- **Operational Report:** Chief Staples reported in addition to his formal reports the following:
  - The new ESO reporting system is up and running. New modules are continuing to be added as personnel are trained.
  - FF Cory Dismuke has been hired and began working November 10. All Full-Time positions are currently filled.
  - Kyle Milner, agent with George Johnson Insurance, has informed us that there will be significant increases in our Worker's Compensation and Business Insurance. These increases were anticipated based on our new experience rating and increased wages. The increases were included in the proposed budget for 2024.
  - Chief Staples requested the use of his department vehicle to travel to an annual fire conference in Florida February 8-12. The commission had a brief discussion of which conferences Chief Staples is electing to attend in 2024 and their impact on the department.
  - Chief Staples informed the Board that he would be utilizing Vacation Leave November 29 through December 10 and also December 21 – December 27.

**Approval:** Comm. White made a motion to approve the Consent Items. Comm. Martin seconded. All Approved.

#### V. **New Business:**

- **2024 Budget Approval** – Comm. White presented the 2024 proposed operations budget with no changes from the first and second reading. The 2024 Operations Budget of the GMFSA calls for



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Revenues of \$1,618,045 and Expenditures of \$1,578,877 with \$39,168 designated to Reserve Surplus Funds for future operational expenses. The Change between the 2023 and 2024 operations budget represents an approximate increase of 10.85 percent. A total of 32.6 mills in ad valorem taxes will be levied for operations and capital projects for the 2024 tax year. The estimated revenue at 27.6 mills for the 2024 operations budget is \$1,395,290. The estimated revenue at 5 mills, as set by the Greenville County Auditor for Bond payments, is \$252,770. Comm. White made a motion that we accept the proposed budget as presented. Comm. Coseo seconded. All Approved.

### VI. Committee Reports:

- **Personnel Committee** – No Report.
- **Finance Committee** – No Report.
- **Policy and Procedures** – No Report.
- **Communications Committee** – No Report.
- **Strategic Planning Committee** – No Comment.

### VII. Public Commentary: None

**VIII. Executive Session Entered:** Comm. White made a motion to enter Executive Session to discuss a personnel issue. Comm. Martin seconded. All Approved.

**IX. Executive Session Closed:** Comm. White made a motion to leave Executive Session. Comm. Coseo seconded. All Approved.

**X. Commissioner Commentary:** Comm. White made a motion to cancel the December board meeting due to the availability of commissioners and lack of business. Comm. Roed seconded. All Approved.

### XI. Meeting adjourned at 5:35 PM

Respectfully Submitted:

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Dwight Hammack, Board Chairman

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Kelley Murphy, Admin Manager

The Commission's next scheduled regular meeting will be Monday January 22, 2024, at Headquarters and via Microsoft Teams, beginning at 4:30 PM.

The GMFSA publishes the agenda for this meeting on its HQ Bulletin Board outside the main public entrance, on the GMFSA's web site, and on the Greenville County Administrative bulletin board at the University Center location.