



GLASSY MOUNTAIN FIRE SERVICE AREA

2015 Highway 11
Landrum, South Carolina 29356
Business (864) 895-4306 Fax (864) 895-4748
Website: www.gmfd.net

Minutes of the Regular Monthly Meeting January 22, 2024 – Meeting Held at Headquarters and via Microsoft Teams

Commissioners in attendance: Shawn McDonald, James White, Stuart Safft, Patrick Frye, Patrick Walker

Commissioners absent: Andrea Martin, Bob Coseo

Staff in attendance: Chief Robert Staples, Kelley Murphy, Chaplain Shaver

Public in attendance: None

- I. **Call to Order** – Comm. White called the meeting to order at 4:30 pm
- II. **Invocation** given by Chief Staples
- III. **Approval of New Officers** – Comm. White reviewed the proposed list of officers and asked for discussion. The proposed list of officers were Jim White, Chairman, Andrea Martin, Vice-Chairman, Bob Coseo, Treasurer, Shawn McDonald, Secretary. Comm. White informed the board that the absent commissioners had agreed to their proposed offices. Comm. Frye made a motion to accept the list of proposed officers. Comm. McDonald seconded. Officers were approved by majority vote with one abstention by Comm. Walker who is newly elected.
- IV. **Consent Items:**
 - **Minutes:** No Comment.
 - **Financial:** Comm. White presented a year-end financial report which reported a year ending balance of \$491, 908, which reflects a net income of \$22,447. While expenses exceeded budget by \$83,092, income exceeded budget by \$105,848. The excess expenditures were mostly employee related due to increases given strategically throughout the year to maintain employees and remain competitive in hiring. There were also additional IT expenses due to the initial costs of transferring IT Services which should provide substantial savings going forward. The excess in income was mostly due to unbudgeted interest income and the sale of Engine 38A.
 - **Operational Report:** Chief Staples reported in addition to his formal reports the following:
 - i. Annual call volume was down a bit from previous year mostly due to accommodations made for several residents who were frequently requesting assistance. Lifts and ramps installed through coordinated efforts of department members have alleviated many of these requests. We also did not have any significant storms in 2023.
 - ii. While VINS for the recently ordered QRVs have not been received, Stott's Ford still remains confident that we will receive them by the end of February.
 - iii. Greenville County has chosen to only partially fund the upgrades and reprogramming needed for radio upgrades. While they will fund about \$11K for upgrades, the department will need to provide for the software upgrades which will cost approximately \$16,000. The funds were part of our 2023 bond.
 - iv. "Senior Falls" will be the topic for an upcoming Insight Series event at Cliffs Valley, Wednesday, January 24. Chief Staples will be presenting.
 - v. Conversations with Slater-Marietta and Tigerville concerning Mutual aid response boundaries have been ongoing with anticipation of providing better services for all upstate



GLASSY MOUNTAIN FIRE SERVICE AREA

2015 Highway 11
Landrum, South Carolina 29356
Business (864) 895-4306 Fax (864) 895-4748
Website: www.gmfd.net

citizens through our cooperation. Tryon Fire Department has also reached out in regards to providing mutual aid support in our district in the Oak Grove area.

- vi. Chief Staples informed the board that he would be out of the office on February 13 for family medical leave and may be working from home partially for a week or so following.

Approval: Comm. McDonald made a motion to approve the Consent Items. Comm. Safft seconded. All Approved.

V. New Business:

- **2024 Board Committees** – Comm. White presented the proposed Committees: Personnel Committee, Shawn McDonald, Chair, and Patrick Walker; Finance Committee, Bob Coseo, Chair, Jim White, and Patrick Frye; Communications Committee, Andrea Martin, Chair, and Stuart Safft; Policies & Procedures Committee, Stuart Safft, Chair, and Patrick Frye. The Strategic Planning Committee will include by policy: Jim White (Chairman), Shawn McDonald (Personnel Chair), Bob Coseo (Finance Chair), and Chief Staples. All agreed.

VI. **Public Commentary:** None

VII. **Commissioner Commentary:** None

VIII. **Meeting adjourned at 5:27 PM**

Respectfully Submitted:

James White, Board Chairman

Shawn McDonald, Secretary

The Commission's next scheduled regular meeting will be Monday February 19, 2024, at Headquarters and via Microsoft Teams, beginning at 4:30 PM.

The GMFSA publishes the agenda for this meeting on its HQ Bulletin Board outside the main public entrance, on the GMFSA's web site, and on the Greenville County Administrative bulletin board at the University Center location.