



GLASSY MOUNTAIN FIRE SERVICE AREA

2015 Highway 11
Landrum, South Carolina 29356
Business (864) 895-4306 Fax (864) 895-4748
Website: www.gmfd.net

Minutes of the Regular Monthly Meeting April 15, 2024 – Meeting Held at Headquarters and via Microsoft Teams

Commissioners in attendance: James White, Patrick Frye, Andrea Martin, Bob Coseo, Stuart Safft, Shawn McDonald

Commissioners absent: Patrick Walker

Staff in attendance: Chief Robert Staples, Kelley Murphy, Chaplain Shaver

Public in attendance: None

- I. **Call to Order** – Comm. White called the meeting to order at 4:30 pm
- II. **Invocation** given by Chaplain Shaver
- III. **Consent Items:**
 - **Minutes:** No Comment.
 - **Financial:** Comm. Coseo reported in addition to the provided report that variances in the Annual Business Insurance, which include Liability Insurance and Worker’s Compensation should not exceed budget; however, the Liability Insurance expense is more than budgeted and the Worker’s Compensation expense is projected to be less than budgeted. Comm. Coseo also informed the board that mattresses have been purchased and will be funded from budgeted funds.
 - **Operational Report:** Chief Staples reported in addition to his formal reports the following:
 - i. Call volume is higher than normal year-to-date.
 - ii. New QRVs are projected for delivery in May; however, VINs have not been issued.
 - iii. Programming updates for radios have begun and should be completed over the next weeks.
 - iv. Response from GCEMS for recent critical patient was 56 minutes. The unit that responded was an EMT-Basic unit. GMFSA Paramedic provided care to the patient on scene and while in transport. Costs to provide transportation of GMFSA patients is ongoing.
 - v. A Hazard Mitigation grant application has been submitted to Duke Energy.
 - vi. Chief Staples reported that Car 34 rolled into a Gowensville Fire Department vehicle while on scene on April 15. There was minor damage to both vehicles, but no repairs are necessary.
 - vii. Chief Staples informed the board that he would be on vacation from April 16 – April 26. Capt. Rafferty will be Acting Chief during this time.

Approval: Comm. Martin made a motion to approve the Consent Items. Comm. Coseo seconded. All Approved.

IV. **New Business:**

- **Building Improvements:** Chief Staples informed the board that estimates were received to replace the flooring at Headquarters. The proposed expense would be part of the 2023 Bond which allowed for building improvements. The remaining improvements will be determined by the costs of other Bond expenses. Comm. Frye made a motion to accept the proposal pending the final purchase of the QRVs. Comm. Coseo seconded. All approved.



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V. Committee Reports:

- **Personnel Committee** – Comm. McDonald requested that personnel matters be discussed in the scheduled Executive Session.
- **Finance Committee** – No Report.
- **Policy and Procedures** – No Report.
- **Communications Committee** – No Report.
- **Strategic Planning Committee** – No Report.

VI. Public Commentary: None.

VII. **Executive Session – to discuss personnel matters.** Comm. Frye made a motion to enter executive session. Comm. Martin seconded. All Approved.

VIII. **Executive Session Ended.** Comm. Martin made a motion to exit the executive session. Comm. Coseo seconded. All Approved.

IX. **Rank reclassification** – Comm. McDonald made a motion to reclassify the current rank of Captain to Battalion Chief. Comm. Coseo seconded the motion. Five commissioners voted yea. One commissioner voted nay. The motion was approved.

X. Commissioner Commentary: None.

XI. Meeting adjourned at 5:20 PM

Respectfully Submitted:

James White, Board Chairman

Kelley Murphy, Admin Manager

The Commission's next scheduled regular meeting will be Monday, May 20, 2024, at Headquarters and via Microsoft Teams, beginning at 4:30 PM.

The GMFSA publishes the agenda for this meeting on its HQ Bulletin Board outside the main public entrance, on the GMFSA's web site, and on the Greenville County Administrative bulletin board at the University Center location.